



01299 400157  
[townclerk@bewdleytowncouncil.org](mailto:townclerk@bewdleytowncouncil.org)

Town Clerk's Office  
25(A) Load Street  
Bewdley  
DY12 2AE

### **PUBLIC NOTICE OF MEETING**

A meeting of the **Finance and General Purposes Committee** is to be held in the  
**Town Council Offices, 25(A) Load Street, Bewdley** on  
**WEDNESDAY 21<sup>ST</sup> AUGUST 2019 AT 7.00pm**

### **SUMMONS TO FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERS**

**All members of the Finance and General Purposes Committee are summoned to attend.**

Sharon Hudson  
Town Clerk  
14<sup>th</sup> August 2019

### **AGENDA**

185 **Chairman's Welcome**

186 **To receive and note any apologies for absence**

187 **Declarations of Interest: Councillors are reminded:-**

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

188 **Dispensations**

To be advised of, and vote upon, any written requests from Town Councillors to the Town Clerk, submitted before the start of the meeting, to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest at the above agenda item, in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

189 **Public Question Time**

Members of the public are invited to comment on and ask questions relating to this agenda or for consideration at future meetings of this committee; the time allowed is at the Chairman's discretion. There is no expectation of any dialogue or ad hoc discussion with the committee at this time.

190 **To approve the minutes of the meeting of this committee held 17/07/2019**

191 **To receive an update from the Town Clerk on the Council's current financial position**

- a. To Note - bank reconciliation (to follow)
- b. To Note - budget analysis (to follow)

192 **To receive an update from the Town Clerk on progress of matters discussed at previous council and committee meetings, including:**

1. progress to date on the Internal Auditor's recommendations:
  - Work On-going – next area to review Risk Register
  - Office management systems are under review –
    - recording residents' complaints
    - Contract Register
2. Beales Corner noticeboard: a member of the community group has quoted for a softwood or hardwood option
3. Shared Civil Enforcement Officer - emailed WFDC for costing 14/08/19

193 **Purchases to note:**

- ongoing work by Lengthsman
- Sand for Wyre Hill Sand Park

194 **Localism**

- WFDC's reducing payments relating to Toilets
- Lease Agreement Riverside North Paddling Pool

195 **Electricity contract - Feeder Pillar** – Rang 14.08.19

The current contract is due for renewal and should be considered for **approval**. E-on Electricity confirmed to de-energise and re-energise the feeder pillar would cost £65.00 per visit.

196 **Insurance cover review**

Review of asset register and replacement costs undertaken by Cllr R Coleman

197 **Preparation of Budget for 2020/21** - meeting 07/0819

Awaiting confirmation of on-going costs to enable 1<sup>st</sup> draft of the budget to be completed

198 **Public benches**

The Council have received several complaints about the state of disrepair of the public benches sited in and around Bewdley (Budget – seat maintenance of existing benches - £250). Awaiting results of the Councillors survey.

- 199 **Wyre Hill Play Area**  
Update on budget (Budget – Wyre Hill Play Area Maintenance - £4000)
- 200 **Noticeboards**  
To consider introducing a charge for placing posters on the Town Council's noticeboards
- 201 **Proposed Town Development Plan**
- 202 **To receive any urgent matters not on this agenda subject to prior notification**
- 203 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
  
**In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) to resolve to exclude the public and the press from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements:**
- 204 **Website**  
To receive and discuss information relating to the Council's website upgrade
- 205 Date of next meeting: **18<sup>th</sup> September 2019, 7pm**

Committee members:

Town Councillors: A Coleman  
R Coleman  
E Davies  
P Gittins  
P Harrison  
L Kearns  
H Lacy  
D Morehead  
R Stanczyszyn