



BEWDLEY Town Council

PUBLIC NOTICE OF MEETING

A meeting of the Town Council is to be held in the Guildhall, Bewdley

Monday 1st APRIL 2019 at 7pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Sharon Hudson
Town Clerk, 26/03/2019

AGENDA

8794 CHAIRMAN'S OPENING REMARKS

To include reminder of meeting room emergency procedure

8795 TO RECEIVE AND NOTE ANY COUNCIL MEMBER'S APOLOGY FOR ABSENCE

8796 DECLARATIONS OF INTEREST: Councillors are reminded:-

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests in items on the agenda and their nature.

8797 DISPENSATIONS

To grant any written requests received before the meeting for dispensation to stay in the meeting, speak and/or vote on matters for which the members have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and the Council's Standing Orders and Code of Conduct

8798 PUBLIC QUESTION TIME

- i. Members of the public are invited to ask questions relating to this agenda or for consideration at future meetings of this committee. There is no expectation of any dialogue or ad hoc discussion with the Town Council members at this time.
- ii. The representative members of the principal authorities (Worcestershire County Council and Wyre Forest District Council) are invited to present their reports.
- iii. Representatives of support services such as Parish Footpath Warden, Tree Warden, Police Community Support Officers, are invited to present their reports

8799 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

To approve the minutes of the Town Council meeting held 4th March 2019

8800 ACCOUNTS

- i. To receive and consider for approval the current schedule of accounts including approval of invoices to be paid and approval of invoices paid as a matter of urgency
- ii. To note the Town Council's cash balances
- iii. To note the most recent bank reconciliation
- iv. To note the actual financial year end position.
- v. Internal Auditor visit 20/03/19
- vi. To agree purchase of past Mayor's and consort's pendants

8801 COMMITTEE REPORTS

To receive draft minutes, reports and/or updates arising since 04/03/2019 from:

- i. Planning Committee (meeting held 06/03/2019, draft minutes attached)
- ii. Staffing Committee (meeting held 29/03/2019, draft minutes to follow) and update to be provided at agenda item 8810
- iii. Finance and General Purposes Committee (meeting held 20/03/2019)
 - Recommended for approval: that current signatories be allowed to continue authorising payments after 02/05/2019 even if they are no longer serving members, until the new bank mandate has been approved.
 - Recommended for approval: the use of QuickBooks cloud based digital software at a cost of £28.00 per month (Budget-software & Support - £1000)
 - Recommended for approval: the appointment of Play Inspections to undertake the annual inspect at Wyre Hill play area at a cost of £95 (Budget-Wyre Hill Play Area Maintenance-£4000)
 - Recommended for approval: the date for 2019 Christmas Market and Lights switch-on as 30/11/2019.
 - Recommended for approval: the Council undertakes the provision of the annual Carnival fireworks display in June 2019.
 - Recommended for approval: the renewal of the Lengthsman scheme arrangements with Worcestershire County Council

8802 NEIGHBOURHOOD PLAN PROGRESS

Update from group leader

8803 TOWN CLERK'S UPDATES

The Town Clerk will provide updates to ongoing concerns, including:

- Wyre Hill Play Area site visit
- Localism
 - Including
 - Guildhall
 - Riverside North Park paddling pool
 - Load Street toilets
 - Wyre Hill Park
- Beales Corner Notice Board – to obtain further quotations
- Mayors name on Guildhall mayoral board
- Carnival Fireworks – obtaining quotations
- Lengthsman – reviewing contract arrangements
- Christmas Market 2018 profit share £1905.75

- Working party in place to review the Internal Auditors recommendations relating to the Pantomime and the Music Festival
- Preparations for St. Georges Day/Elections/Annual Town Meeting/Christmas Lights
- Review of the Town Council's Corporate Plan (to be carried forward)

8804 COUNCILLOR EXCLUSIONS, BEST PRACTICE

As requested by Cllr Edington-White **FOR NOTING**

8805 USE OF THE BEWDLEY COAT OF ARMS

To consider a request made by the new Bewdley Community Marching Band to use the Bewdley Town coat of arms as their logo. **DECISION REQUIRED**

8806 CLOSURE OF NORTHWOOD LANE DUE TO FIRES CAUSED BY SEVERN VALLEY RAILWAY

As requested by Cllr R Coleman for discussion

8807 BEWDLEY SCHOOL VISIT TO VARIOUS PARTS OF THE WORLD AND FUND RAISING

As requested by Cllr D Killingworth for discussion **FOR NOTING**

8808 MAYOR'S DIARY AND FUTURE EVENTS

- i) To receive an update on the Mayor's diary
- ii) To note future community events

8809 In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) to resolve to exclude the public and the press from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements:

8810 STAFFING COMMITTEE RECOMMENDATIONS

Feedback from Cllr L Davies, Chairman to the Staffing Committee

8811 TOGETHER ADVISORY GROUP

Presentation of draft minutes meeting held 15/03/19

8812 ITEMS OF URGENCY OR TO NOTE FOR FUTURE MEETINGS

8813 FUTURE EVENTS/MEETINGS

Annual Town Meeting: Monday 8th April 2019, St Georges Hall 7pm

St George's Day Parade: Sunday 28th April 2019 (11am)

Council Elections: Thursday 2nd May 2019

Annual Town Council Meeting and Mayor-Making: Friday 10th May 2019 (7pm)

8814 DATE AND TIME OF NEXT ORDINARY MEETING – Monday 13th May 2019, 7pm
