



## Bewdley Town Council

### SCHEDULE OF ACCOUNTS FOR AUGUST 2019

	Date	Description	No.	Cheque No.	Net	VAT	Amount
<b>Alarm 200 Ltd</b>	15/07/2019	Maintenance Agreement 19/20	0178/862	<b>103954</b>	379.25	75.85	455.10
<b>Boss HR Ltd</b>	08/08/2019	Employee Handbook and contract template	0158/1107		330.00	0.00	330.00
	13/09/2018	General HR Advice dueing August 19	0179/1113		80.00	0.00	80.00
		<b>Total for Boss HR Ltd</b>		<b>103955</b>	<b>£ 410.00</b>	<b>£ 0.00</b>	<b>£ 410.00</b>
<b>E-on</b>	04/08/2019	Electricity standing charge -Feeder Pillar Severnside South	0159/1772DD108	<b>103956</b>	13.44	0.67	14.11
<b>Fisher German LLP</b>	14/08/2019	Rent - Garage	0160/34340	<b>103957</b>	250.00	0.00	250.00
<b>Greenman Garden</b>	14/08/2019	Lengthsman work / Wyre Hill etc	0182/	<b>103964</b>	96.00	0.00	96.00
<b>Janitorial Direct</b>	19/08/2019	toilet cleaning consumables	0171/112786	<b>103958</b>	123.96	24.79	148.75
<b>Kidwells Solicitors</b>	28/06/2019	solicitors work not previously paid	0172/9996	<b>103959</b>	66.00	13.20	79.20
<b>Mrs M J Trick</b>	08/08/2019	Together Group Catering	0166/019	<b>103960</b>	65.68	0.00	65.68
<b>Office Depot</b>	28/08/2019	No Dog sign	0180/97505643		7.14	1.43	8.57
	24/08/2019	Stationery	0181/975898741		34.25	6.85	41.10
		<b>Total for Office Depot</b>		<b>103961</b>	<b>£ 41.39</b>	<b>£ 8.28</b>	<b>£ 49.67</b>
<b>Shred Station</b>	30/06/2019	confidential waste collections	0126/657315		99.00	19.80	118.80
	31/07/2019	confidential waste collections	0165/658370		42.00	8.40	50.40
	06/08/2019	confidential waste collections	0164/659821		-2.00	-0.40	-2.40
	06/08/2019	confidential waste collections	0163/659822		-19.00	-3.80	-22.80
		<b>Total for Shred Station</b>		<b>103962</b>	<b>£ 120.00</b>	<b>£ 24.00</b>	<b>£ 144.00</b>
<b>The Festive Lighting Co</b>	23/08/2019	year 2 of christmas lights contract	0170/17380	<b>103963</b>	10,994.82	2,198.96	13,193.78

<b>Wyre Forest District Council</b>	22/08/2019	Guildhall lease	0173/80035260		55.00	0.00	55.00
	22/08/2019	Town Clerk - August Salary	0174/80035332		3,151.73		
		Apprentice - August Salary	0174/80035332		1,073.21		
		Assistant Clerk - August Salary	0174/80035332		730.79		
		Administration Officer - August salary	0174/80035332		821.21		
		Caretaker - August Salary	0174/80035332		767.89		
		Admin charge	0174/80035332		50.00	10.00	6,604.83
		<b>Wyre Forest District Council</b>		<b>103964</b>	<b>£ 6,649.83</b>	<b>£ 10.00</b>	<b>£ 6,659.83</b>

**TOTAL CHEQUE PAYMENTS - AUGUST 2019 - PAID 02.09.19**

**£ 19,210.37    £ 2,355.75    £ 21,566.12**

**Regular Payments Paid Via Direct Debit**

<b>Information Commissioner</b>	09/08/2019	GDPR/Data Protection fee renewal	0161/Z2801244	<b>DD</b>	40.00	0.00	40.00
<b>Quickbooks - direct debit</b>	15/08/2019	Accounting software	0167/210018740734	<b>DD</b>	13.50	2.70	16.20
<b>TalkTalk Business - direct debit</b>	02/08/2019	Telephones	0177/06623355		53.90	10.78	64.68
	10/08/2019	Broadband	0176/19966904		48.95	9.79	58.74
		<b>Total for TalkTalk Business - direct debit</b>		<b>DD</b>	<b>£ 102.85</b>	<b>£ 20.57</b>	<b>£ 123.42</b>

**TOTAL DIRECT DEBIT PAYMENTS - AUGUST 2019**

**£ 156.35    £ 23.27    £ 179.62**

**ALREADY PAID AS A MATTER OF URGENCY**

<b>Petty Cash</b>	15/08/2019	Petty Cash		<b>103952</b>	100.00	0.00	100.00
<b>Irwin Mitchell LLP</b>	06/08/2019	Payment on account	0168/On Account	<b>103951</b>	1,800.00	0.00	1,800.00
<b>Alpha Aggregates</b>	23/08/2019	Sand - Wyre Hill Sand Park	0175/67850	<b>103953</b>	805.98	161.20	967.18

**TOTAL URGENT PAYMENTS - AUGUST 2019**

**2705.98    161.20    2867.18**

**TOTAL PAYMENTS FOR APPROVAL - 2nd September 2019**

**£22,072.70    £2,540.22    £24,612.92**