



BEWDLEY
Town Council

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Town Clerk's Office
25(A) Load Street
Bewdley
DY12 2AE

PUBLIC NOTICE OF MEETING

A meeting of the **Finance and General Purposes Committee** is to be held in the
Town Council Offices, 25(A) Load Street, Bewdley on
WEDNESDAY 18th DECEMBER 2019 AT 7.00pm

SUMMONS TO FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERS
All members of the Finance and General Purposes Committee are summoned to attend.

Sharon Hudson
Town Clerk
11th December 2019

AGENDA

264 **Chairman's Welcome**

265 **To receive and note any apologies for absence**

266 **Declarations of Interest: Councillors are reminded:-**

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

267 **Dispensations**

To be advised of, and vote upon, any written requests from Town Councillors to the Town Clerk, submitted before the start of the meeting, to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest at the above agenda item, in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

268 **Public Question Time**

Members of the public are invited to comment on and ask questions relating to this agenda or for consideration at future meetings of this committee; the time allowed is at the Chairman's discretion. There is no expectation of any dialogue or ad hoc discussion with the committee at this time.

- 269 **To approve the minutes of the meeting of this committee held 13/11/2019**
- 270 **To receive an update from the Town Clerk on the Council's current financial position**
- a. To **Note** - bank reconciliation 30/11/2019
 - b. To **Note** – bank balances and reserves 30/11/2019
- 271 **To receive an update on the actual v budget to date**
To **Note** - budget analysis 30/11/2019
- 272 **To receive an update from the Town Clerk on progress of matters discussed at previous council and committee meetings, including:**
1. progress to date on the Internal Auditor's recommendations:
 - Councillor P Gittins internal review of expenditure and income 19/11/2019
 2. Localism
 - To receive the condition report relating to the Toilets
 - To discuss and **Agree** a contribution toward the Museum.
 - To discuss the WFDC confidentiality agreement
- 273 **Purchases to note – not yet invoiced:**
- | | |
|---------------|---|
| O/n 19-20-032 | Signal 107 – £5000 - Christmas event (budget – Christmas Event) |
| O/n 19-20-038 | Num Lock Solutions Ltd – £ 149.96 - Malware software (budget – software and support) |
| O/n 19-20-039 | Num Lock Solutions Ltd – £56.67 - Injector Adaptor (budget – computers) |
| O/n 19-20-042 | Bewdley Community Marching Band – £300 - Mayors Civic & Remembrance Sunday (budget – Mayoral Expenses & Civic Ceremonies) |
| O/n 19-20-044 | Midland Marshalls – £179 - Mayors Civic & Remembrance Sunday (budget – Mayoral Expenses & Civic Ceremonies) |
| O/n 19-20-047 | Worcestershire County Council – £101.88 - salt/grit (budget – General Maintenance) |
| O/n 19-20-049 | Wyre Forest District Council – £182.93 - Removal of Green Waste from Millennium Green (budget – Millennium Green) |
| O/n 19-20-052 | APS – £525 - Neighbourhood Plan Review (budget – Grant) |
| O/n 19-20-054 | Britnett Central – £2407 – Website Design (budget – Website) |
| O/n 19-20-055 | Wyre Forest District Council – £60.42 – Fitting of Bench (budget – General Maintenance) |
| O/n 19-20-059 | Alarm 2000 – £35 – Repair to Guildhall alarm (budget – Intruder Alarm Maintenance) |
| O/n 19-20-059 | Alarm 2000 – £35 – Repair to Guildhall alarm Lengthsman |
- 274 **Approval of grants requested by local organisations**
Bewdley Town Council has allocated £14,000 from its budget to the support of local groups as of November 2019 £10,570 had been allocated to local organisations. Members are to consider the grant requests received against the remaining budget of £3430.

- 275 **Cyber Security Insurance**
To **Agree** the purchase of Cyber Security Insurance cover as reviewed by Cllr S Collingridge.
- 276 **Preparation of Budget for 2020/21**
To discuss, consider and **Agree** the budget for 2020/21 – to include allowances, property, toilets, paddling pool and museum
- 277 **Precept 2020/21**
To discuss, consider and **Agree** the precept for 2020/21
- 278 **Insurance Renewal**
To consider the pre-renewal invitation as provided by Came & Company
- 279 **CCLA Investments**
To consider investment options
- 280 **Wyre Hill Sand Park – Awards For All**
To consider and **Agree** working with the Friends of Wyre Hill Sand Park in applying for Awards For All grant funding
- 281 **To receive any urgent matters not on this agenda subject to prior notification**
- 282 Date of next meeting: **22nd January 2020, 7pm**

Committee members:

Town Councillors: A Coleman
R Coleman
E Davies
P Gittins
P Harrison
H Lacy
D Morehead
R Stanczyszyn