



BEWDLEY Town Council

MINUTES OF THE TOWN COUNCIL MEETING

HELD 3rd DECEMBER 2018 AT 7.00PM IN THE GUILDHALL BEWDLEY

PRESENT

Councillor Mr R Coleman, Mayor
Councillor Mr P Edmundson, Deputy Mayor
Councillor Mr J Byng
Councillor Mrs A Coleman
Councillor Mrs E Davies
Councillor Mrs C Edginton-White
Councillor Mr P Harrison
Councillor Mr D Killingworth
Councillor Mr R Stanczyszyn

In attendance: Miss Erin Boddice, Deputy Young Mayor
Seven Members of the Public
Mr D Moore, Treasurer
Mrs G Lungley, Temporary Office Manager

Prayers The Mayor asked all present to join him in reciting the Lord's Prayer

8709 CHAIRMAN'S OPENING REMARKS

The Mayor, Cllr Mr R Coleman, welcomed everyone to the meeting and spoke with reference to:

- The meeting room emergency evacuation procedure;
- Successful Christmas Lights and Market event held 01/12/2018;
- 321 men had been tested for prostate cancer at the recent drop-in event, with 19 of those tested to be followed up.

8710 APOLOGIES FOR ABSENCE

Councillors Mr J Beeson, Mrs L Candlin, Mr G Yarranton

8711 DECLARATIONS OF INTEREST

- Cllr J Byng declared a Disclosable Pecuniary Interest as the spouse of a member of staff;
- Cllr D Killingworth declared an Other Disclosable Interest as trustee to the Bewdley Youth Café Trust;
- Cllr C Edginton-White declared an interest as member of Community Development Committee, but unclear as to relevance.

8712 COUNCILLORS' DISPENSATIONS

Cllr R Coleman requested a dispensation to be allowed to stay in meetings, speak and vote on issues relating to the Bewdley Conservation Area Residents' Association, of which he is an executive committee member.

Cllr J Byng requested a dispensation to be allowed to stay in meetings, speak and vote on general issues relating to staff, unless any issue relates specifically to his spouse who is a member of staff.

No vote was taken on this.

8713

PUBLIC QUESTION TIME

- i. **Members of the public.** Two members of the public took the opportunity to speak, as follows:
 - a) The condition of the path between Venus Bank and Richmond Road requires attention.
 - b) (i) The street lighting in Dog Lane and car park are out of synch
(ii) Is the CCTV in Bewdley fit for purpose?
(iii) Recent traffic accident in Welch gate does not appear to have been included in police statistics
- ii. **Representative members of the principal authorities**
 - a) **Mrs R Vale, WCC member for Bewdley division & WFDC member for Wribbenhall and Arley ward** provided apologies for non-attendance.
 - b) **Mr I Hardiman, WCC member for Cookley, Wolverley and Wribbenhall** provided apologies for non-attendance.
 - c) **Mrs A Coleman, WFDC member for Bewdley and Rock ward**
 - Of the remaining ward member's funds £200 is to be granted to Rock PC for spring bulbs and £400 is to be granted to Bewdley Town Council to support purchase of play equipment at the Wyre Hill Sand Park;
 - WFDC start their budget consultation on 19/12/2018;
 - Recent case work included recommendation of improvement works to alleviate damp problems for tenants in council accommodation.Mrs Coleman was asked about a pothole in Richmond Road: she is aware of the pothole but is not dealing with it directly.
- iii. **Representatives of support services**

None present; the police had sent apologies. In their absence, the Mayor mentioned Inspector Wright had recently spoken at a meeting of the Civic Society and he wished to invite Insp Wright to attend a meeting of the Town Council.

Mr M Fisher and Mr M Carter, lead event marshals, were invited to speak with regard to the Christmas event on 01/12/2018. They thanked the stewards and supporting staff for their input on the day; there had been great feedback from the public; local businesses had benefited and there had been no anti-social behaviour.

The Mayor thanked Messrs Carter and Fisher for their support.

8714

MINUTES

To approve the minutes of the Town Council meeting held 05/11/2018.

AGREED

The draft minutes of the Town Council's Meeting held 5th November 2018 were approved and signed.

8715

ACCOUNTS

The Council was presented with information from the Treasurer, including:

- i. To receive and consider for approval the updated schedule of accounts including approval of invoices to be paid

APPROVED

- ii. To note the Town Council's cash balances

NOTED as follows (to 31/11/2018) –

- with Unity Bank current account of £96,246.94

- with Unity Bank deposit account of £10,578.62
 - with Scottish Widows deposit account of £30,345.52
 - with Cambridge Building Society saver account of £30,000.00
 - with HMRC (VAT) of £ £9,132.11
- iii. To note the most recent bank reconciliation
NOTED
- iv. To note actual financial position compared to agreed budget for 2018/19
NOTED
- v. To consider the request from the Bewdley Community Theatre Group seeking payment to their bank account of the remaining Lottery Grant funds.
AGREED
To pay to the Bewdley Community Theatre Group the remaining amount from the Lottery Grant received in July.
- vi. To agree to set up payment to Survey Monkey of £35 to allow the 136 saved responses following the Neighbourhood Plan's Reg14 consultation to be downloaded.
AGREED
To pay Survey Monkey £35 to allow the download of the 136 responses saved following the Neighbourhood Plan's Reg14 consultation.
- vii. To receive the mid-term report from the Independent Internal Auditor, consider the recommendations and agree next steps.
AGREED
To refer the report to Finance and General Purposes Committee to consider in detail and for the non-committee members to be invited to participate.

8716

COMMITTEE REPORTS

To receive draft minutes, reports and/or updates since 05/11/2018 from:

- i. **Planning Committee**, meeting held 07/11/2018
Draft minutes were noted.
Additional comment was to ensure members attended the next meeting of this committee (05/12/2018) in order to discuss the Town Council's response to WFDC consultation.
- ii. **Staffing Committee**, meeting held 21/11/2018
Draft minutes were noted.
Cllr Mrs Davies, Chairman to the Staffing Committee, invited questions.
There were none.
- iii. **Finance and General Purposes Committee**, meeting held 21/11/2018
Draft minutes were noted and included decisions to award grants as:
a) £800 to installation of footpath light, Jordan's Walk
b) £30 to Bewdley Youth Café Trust
Also included appointment of Cllr R Coleman as the town centre Designated Premises Supervisor, a role previously held by Peter Michael (NWedR).
With regard to the draft budget for 2019/20, this would be presented for ratification to the meeting of the Town Council on 07/01/2019.

8717

COUNCIL MEMBERSHIP

To consider whether to co-opt to the vacant seat created by the resignation of Stephen Clee (Bewdley West Ward).

AGREED

To not co-opt to fill the vacant seat created by Stephen Clee's resignation.

- 8718 FLOOD VOLUNTEERS**
A meeting of the Flood Volunteers has been requested.
AGREED
To call a meeting of the existing Flood Volunteers in association with the Environment Agency.
- 8719 REMEMBRANCE BENCH**
To consider a request to install a riverside bench in memory of Rod Wilson.
AGREED
Subject to suitability of the bench, to install it in an existing site beyond Dog Lane car park.
- 8720 BUS SERVICE PROVISION, NORTH WORCESTERSHIRE**
Kidderminster Town Council had requested support from the district's town councils to meet with Worcestershire County Council to discuss local concerns regarding the quality of and frequency of bus service provision in North Worcestershire.
AGREED
Cllrs A Coleman, R Stanczyszyn, J Byng, P Edmundson and E Davies would like to be involved in promoting concerns relating to local bus services.
- 8721 LICENSING**
To note that day's WFDC Licensing and Environmental Committee meeting which reviewed the street amenity permissions for The Arches, to which the Town Council had responded.
Cllr P Harrison reported on that meeting which had been adjourned to a date in February 2019.
- 8722 GOVERNANCE**
The Town Council is the sole trustee to the Wribbenhall Millennium Green Trust. A meeting is to be arranged to identify members' duty in this respect.
- 8723 MAYOR'S DIARY AND FUTURE EVENTS**
- i) The Mayor's diary for October and November was circulated and the Mayor spoke to the list of his recent civic duties.
Cllr E Davies commented on the wonderful turnout to events on 11/11/2018 and the Knit & Natter group's contribution of knitted poppies at the memorial in Wribbenhall.
 - ii) Future community events include:
 - The Community Pantomime 3rd – 5th January 2019
 - Tractor Run 26/12/2018 from Callow Hill 10am to the Forest.
 - Duck Race 26/12/2018
 - New Year's Fireworks 31/12/2018 (midnight)
- 8724 CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC AND PRESS**
This was not required.
- 8725 ITEMS OF URGENCY OR TO NOTE FOR FUTURE MEETINGS**
Members' questions and items to note for future meetings:
- (i) When will the minutes of meetings be available on the council's website?
 - (ii) St George's Hall trustees would like to meet with the Town Council.
 - (iii) Maintenance of Wyre Hill Sand Park to be discussed at next meeting.

(iv) Did Northwood Park provide information relating to funds raised at the Music Event held in the summer?

8726

DATE AND TIME OF NEXT MEETING

Monday 7th January 2019, 7pm.

The Mayor wished all a Merry Christmas and Happy New Year.

There being no further business this meeting was closed at 8.20pm.

Signed.....

Mayor/Chairman

Meeting of the Town Council – 7th January 2019