



BEWDLEY
Town Council

PUBLIC NOTICE OF MEETING

Monday 5th October 2020 at 7pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Public participation is welcomed. The Council meeting are currently being held virtually using Zoom software. To join the meeting please use the link below:

<https://us02web.zoom.us/j/86735986962?pwd=WnFRtDMwRDZEZGtGRGoyK29STFZxZz09>

Any members of the public wishing to participate should email the Town Clerk townclerk@bewdleytowncouncil.org prior to the meeting. Questions relevant to the agenda or for consideration at future meetings may be asked of the Town Council; members of the public may speak for up to 3 minutes. Please note there is no expectation of a response at this time.

Representative members of the principal authorities and support services wishing to provide a report should email the Town Clerk townclerk@bewdleytowncouncil.org prior to the meeting.

Sharon Hudson, Town Clerk
25(A) Load Street, Bewdley
townclerk@bewdleytowncouncil.org

28th September 2020

AGENDA

9223 OPENING REMARKS

9224 TO RECEIVE AND NOTE ANY COUNCIL MEMBER'S APOLOGY FOR ABSENCE

9225 DECLARATIONS OF INTEREST:

Councillors are reminded:-

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in agenda items and their nature.
- (iii) To declare any Other Disclosable Interests agenda items and their nature.

9226 DISPENSATIONS

To consider and vote upon any member's written requests received before the meeting for dispensation to stay in the meeting, speak and/or vote on matters for which the member has made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and the Council's Standing Orders and Code of Conduct

9227 PUBLIC QUESTION TIME

- i. Members of the public will be invited to ask questions relating to this agenda or for consideration at future meetings of this committee. Members of the public are allowed three minutes to speak on their subject. There is no expectation of any dialogue or ad hoc discussion with the Town Council members at this time.
- ii. The representative members of the principal authorities (Worcestershire County Council and Wyre Forest District Council) are invited to present their reports.
- iii. Representatives of support services such as Parish Footpath Warden, Tree Warden, Police Community Support Officers, are invited to present their reports.

9228 ACTIVE TRAVEL INVESTMENT PLAN

To receive a update on the Active Travel Investment Plan

9229 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

The draft minutes of the Town Council extraordinary meeting held 07/09/2020 will be presented to the meeting for approval by Town Council members.

9230 ACCOUNTS

Town Council members will be presented with the following:

- i. The current schedule of accounts including invoices to be paid and invoices paid as a matter of urgency - **approval** decision required
- ii. The bank reconciliation as at 31/08/2020 –and the current reserves - for **noting**
- iii. Comparison of budget to actual income and expenditure as at 31/08/2020 – - for **noting**

9231 COMMITTEE AND GROUP REPORTS

i. Planning Committee.

To **Note** the draft minutes of the Planning Committee meetings held on 24/09/2020.

The following items were recommended for Council approval:

- a) Responses to the White Paper - Planning for the Future survey

ii. Finance & General Purposes Committee

To **Note** the draft minutes of the Finance & General Purposes committee meeting held on 16/09/2020.

The following items were recommended for Council approval:

a) Policies and Procedures

BTC029	Child and Vulnerable Person Protection Policy.
BTC030	Training Policy
BTC031	Equality and Diversity Policy
BTC047	Email Policy
BTC048	Privacy Policy

b) Asset Register – Mayor’s Parlour

Amendments to the Mayor’s Parlour asset register and agree amendments.

iii. **Together Group**
To **Note** the notes of the Together Group meeting held on 02/09/2020, group chairman Cllr J Byng to give an update on subsequent actions taken.

iv. **Road Safety Group**
To **Note** the notes of the Road Safety Group meeting held on 10/09/2020,

9232 SOCIAL MEDIA COMMENTS

Following the Mayor's comments at last month's Council meeting Cllrs S Collingridge and L Davies requests that the Mayor gives a statement clarifying the legal status of Bewdley Town Council and its place in the local government hierarchy.

9233 NEIGHBOURHOOD PLAN PROGRESS

To **Note** the notes from the Neighbourhood Plan Steering Group meeting 24/09/2020 and receive an update from the group leader Cllr R Stanczyszyn.

- To **Approve** a funding application to Locality for the Regulation 14 consultation
- To **Approve**, if necessary, the use of Council reserves to complete the Regulation 14 consultation process.

9234 FLOOD DEFENCE GROUP

To receive an update from Cllr C Edginton White regarding the Flood Defence Group.

9235 CHRISTMAS LIGHT SWITCH ON

To receive an update from the Christmas Light Switch On Group and consider recommendations for **Approval** from the Group and the Finance & General Purposes Committee.

9236 BEWDLEY TOWN MARKETS

To receive an update from the Town Clerk and site risk assessment.
To **Approve** the re-opening of the markets as of 18/10/2020.

9237 REMEMBRANCE DAY

To receive an update for the Mayor Cllr A Coleman.
To **Approve** a donation of £100 to the Royal British Legion Poppy Appeal.

9238 ARMED FORCES FLAG FLYING CEREMONY

To **Approve** that Bewdley Town Council hosts the 2023-Armed Forces flag flying ceremony

9239 LOCALISM

To receive an update on the latest information received from WFDC.

9240 POLICE AND CRIME COMMISSION – ANNUAL TOWN & PARISH SURVEY

The Council to respond to the annual Police and Crime Commissioner town and parish survey.

9241 COMMITTEE TERMS OF REFERENCE AND THE SCHEME OF DELEGATION

To received and Approve the committee terms of reference and the scheme of Delegation 2020-21.

9242 CORPORATE PLAN

To receive and consider Cllr L Davies's decision report

9243 THANK YOU AWARDS

To receive a report from Cllr L Davies.

9244 IT EQUIPMENT

To receive a decision report with regards to Council IT equipment.

9245 TOWN CLERK'S UPDATES

Councillors are asked to **note** the Town Clerk's updates relating to ongoing concerns, including:

- i. **Toilets**
- ii. **Bollards**
- iii. **Planters**
- iv. **Wyre Hill Sand Park**

9246 MAYOR'S DIARY AND FUTURE EVENTS

- i) To receive an update on the Mayor's diary
A visit from the High Sheriff of Worcestershire 24/09/2020
- ii) Future Civic and Community events

9247 ITEMS OF URGENCY OR TO NOTE FOR FUTURE MEETINGS

9248 In accordance with the **Public Bodies (Admission to Meetings) Act 1960, s1(2)**, there will be a resolution that the public and the press be excluded from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements, the publication of which would be prejudicial to the public interest

9249 CONTRACTUAL MATTERS

To received and agree quotations for the following purchases.

- Bus Shelter Cleaning
- Fireworks
- Replacement Gateway Signs

9250 COMMUNICATION

To receive a report from Cllr L Davies

9251 DATE AND TIME OF NEXT ORDINARY MEETING – 2nd November 2020
