

**PUBLIC NOTICE OF MEETING**

A meeting of the **Finance and General Purposes Committee** is to be held in the  
**Town Council Offices, 25(A) Load Street, Bewdley** on  
**WEDNESDAY 18<sup>TH</sup> SEPTEMBER 2019 AT 7.00pm**

**SUMMONS TO FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERS**

**All members of the Finance and General Purposes Committee are summoned to attend.**

Sharon Hudson  
Town Clerk  
11<sup>th</sup> September 2019

**AGENDA**

206 **Chairman's Welcome**

207 **To receive and note any apologies for absence**

208 **Declarations of Interest: Councillors are reminded:-**

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

209 **Dispensations**

To be advised of, and vote upon, any written requests from Town Councillors to the Town Clerk, submitted before the start of the meeting, to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest at the above agenda item, in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

210 **Public Question Time**

Members of the public are invited to comment on and ask questions relating to this agenda or for consideration at future meetings of this committee; the time allowed is at the Chairman's discretion. There is no expectation of any dialogue or ad hoc discussion with the committee at this time.

- 211 **To approve the minutes of the meeting of this committee held 21/08/2019**
- 212 **To receive an update from the Town Clerk on the Council's current financial position**
- a. To **Note** - bank reconciliation 31/08/2019
  - b. To **Note** - budget analysis 31/08/2019
- 213 **To receive an update from the Town Clerk on progress of matters discussed at previous council and committee meetings, including:**
1. progress to date on the Internal Auditor's recommendations:
    - Work On-going – The Audit working Group to consider the date of the next meeting - to be arranged w/c 30/08/2019 - next area to review Risk Register.
  2. to **note** - New Play Equipment; the new play equipment in Wyre Hill Sand Park has been added to the Council's insurance policy at a value of £15000 with £250 excess at a premium of £72.24.
  3. to **note** - LSD Promotions have confirmed that the Markets will recommence after the winter break on Sunday 18/03/2020.
- 214 **Purchases to note:**
- O/n 19-20-026 – RoSPA Playsafety – Inspection Training
  - O/n 19-20-030 - Worcestershire CALC - Training
  - O/n 19-20-032 – Signal 107 – Christmas event
  - O/n 19-20-033 - The Community Worksop Café – Repairs to Noticeboard
  - O/n 19-20-034 – St Georges Hall – Flood Defence Meeting
- 215 **Internal Auditors Appointment**
- To consider and **approve** the appointment of the Internal Auditor for 2019/20-audit to be undertaken February 2020.
- 216 **Policies for Review and Approval**
- To review and recommend for **approval** the following policies:
- BTC002 – Memorial Bench Seat Policy
  - BTC015 – Guide to Mayoralty
  - BTC032 – External Grant Application Protocols
- 217 **Wyre Hill Sand Park**
- To **approve** the relocation of the Springie play equipment, removed from sand pit, to a grassed area of the park, BTC to cover relocation costs – not yet identified.
- To **approve** the storage of the digger play equipment, removed from sand pit. To be stored in the BTC garage until relocation can be agreed.
- The Friends of Wyre Hill Sand Park are having a launch event either on 18<sup>th</sup> or 25<sup>th</sup> September between 3.30pm and 5pm. At this event they will be holding a consultation to help them prioritise what to raise money for next.
- To **approve** a review of Wyre Hill Sand Park's facilities and consider applying for 3<sup>rd</sup> party funding to improve the site. The Friends of Wyre Hill Sand Park have identified possible funding from Awards for All.

During the weekend 31<sup>st</sup> August a group of around 40 young people gathered in the park after dark. They were moved on by a local resident but had left behind a number of broken bottles. The Friend of Wyre Hill Park have asked that the gates be locked at night.

To **approve** the purchase of a combination padlock

To **approve** that local residents be given authority to open and close the gates in the morning and evening.

**218 Preparation of Budget for 2020/21**

Following the Localism meeting 10/09/2019 – to consider what, if any, additional costs or income should be included in the 2020/21 budget.

To receive a verbal update from the Budget Preparation Panel. First draft of budget report attached.

**219 Christmas Light Switch-on Event**

To receive a verbal update of actions taken and estimated costs.

To **approve** the hire charges for the lower Load Street Car Park

To **approve** the charges to cover costs only for charity stalls

To **approve** expenditure on stage performers for the Christmas light switch-on event

To **note** the need to obtain quotations from a G39 certified electrical contractor to check the Christmas light fittings.

**220 Road Safety Group**

To **note** draft notes from the Road Safety Group meeting held on 09/09/2019

**221 To receive any urgent matters not on this agenda subject to prior notification**

**222 Date of next meeting: 16<sup>th</sup> October 2019, 7pm**

Committee members:

Town Councillors: A Coleman  
R Coleman  
E Davies  
P Gittins  
P Harrison  
L Kearns  
H Lacy  
D Morehead  
R Stanczyszyn