



BEWDLEY Town Council

MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON MONDAY 20TH JUNE 2016 AT 7.00PM IN THE GUILDHALL BEWDLEY

PRESENT

Councillor Mr S Clee (Chairman)
Councillor Mrs L Candlin
Councillor Mrs A Coleman
Councillor Mrs E Davies
Councillor Mrs Calne Edginton-White
Councillor Mr P Edmundson
Councillor Mr D Killingworth
Councillor Miss A Mace

In attendance: Mr Nick Farress – Town Clerk
Mr David Moore - Treasurer
Councillor Miss Mary Fishwick

001 APPOINTMENT OF CHAIRMAN

On a proposal by Councillor Killingworth and seconded by Councillor Mrs Coleman, Councillor Stephen Clee was elected Chairman for the 2016/2017 municipal year.

002 APPOINTMENT OF VICE CHAIRMAN

Councillor Mrs Davies was elected as Vice Chairman for the 2016/2017 municipal year.

003 APOLOGIES

None

004 DECLARATIONS OF INTEREST

There were none.

005 COUNCILLORS' DISPENSATIONS

There were no requests for dispensations.

006 TERMS OF REFERENCE

The Terms of Reference of the Policy and Resources Committee were noted.

007 BUDGET TIMETABLE AND WORKING GROUP

The Town Clerk presented a draft budget timetable. The timetable was agreed with the amendment that Council ratification should take place at the Council's January meeting, not February if achievable. The creation of a Budget Working Group was agreed with the members being chosen at a later date.

AGREED

- (i) That the budget timetable be agreed with the amendment noted above;
- (ii) That a Budget Working Group be set up with the members agreed at a later meeting.

008 CORPORATE RISK ASSESSMENT REVIEW

The Town Clerk presented the current corporate risk assessment which was noted with no amendments necessary.

009 PAY INCREASES

The Town Clerk presented the new pay scales as agreed and recommended by the National Joint Council for Local Government Services.

AGREED

That the 1% recommended pay increase is applied to all Town Council employees backdated to the 1st April 2016.

010 DATE AND TIME OF NEXT MEETINGS

AGREED

That the following dates are set with meetings timed to start at 6.30pm.

15th August 2016

17th October 2016

20th December 2016 (Tuesday)

20th February 2017

16th April 2017

011 EXCLUSION OF PRESS AND PUBLIC

AGREED

That in view of the confidential nature of business about to be conducted, the press and public were asked to leave the meeting.

012 BEWDLEY TRADERS

A verbal report was received from Councillor Edmundson recommending that this Committee agree to a contribution of £150 towards the Bewdley Traders Group's membership of the Herefordshire and Worcestershire Chamber of Commerce.

AGREED

That £150 is granted to Bewdley Traders Group towards the membership fee to join the Herefordshire and Worcestershire Chamber of Commerce.

013 RIVERSIDE NORTH PADDLING POOL

A report was received from the Town Clerk in response to a proposal from Wyre Forest District Council.

AGREED

(i) It was agreed that the Council would be happy to work with WFDC and the Friends of Riverside North to enhance the park and its facilities.

(ii) That the Town Clerk writes to Wyre Forest District Council stating that a water feature of some type should be retained but that the Town Council are not in a position to take on responsibility for the pool in its current state.

014 TOWN COUNCIL STAFFING REVIEW

The Town Clerk presented a report on the current staffing arrangements at the request of the last meeting of the Staffing Committee.

AGREED

That a working group be established to look at the staffing arrangements in more detail and make recommendations to the next meeting of the P&R Committee.

Members of the group were agreed as Councillors Clee, Mrs Coleman, Mrs Davies, and Mrs Edginton-White.

015 COUNCIL CORPORATE PLAN

The Town Clerk introduced the principle of the Council adopting a medium to long term corporate plan, including aims, objectives and funding strategy.

AGREED

That a working group be established to take this forward. Members of the group were agreed as Councillors Mrs Candlin, Clee, Mrs Edginton-White and Edmundson.

The meeting was closed at 7.30pm

Signed.....

Chairman

Policy and Resources Committee – 15th August 2016