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Town Clerk's Office
25(A) Load Street
Bewdley
DY12 2AE

PUBLIC NOTICE OF MEETING

A meeting of the **Finance and General Purposes Committee** is to be held in the
Town Council Offices, 25(A) Load Street, Bewdley on
WEDNESDAY 17th JULY 2019 AT 7.00pm

SUMMONS TO FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERS

All members of the Finance and General Purposes Committee are summoned to attend.

Sharon Hudson
Town Clerk
11th July 2019

AGENDA

160. **Chairman's Welcome**

161 **To receive and note any apologies for absence**

162 **Declarations of Interest: Councillors are reminded:-**

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

163 **Dispensations**

To be advised of, and vote upon, any written requests from Town Councillors to the Town Clerk, submitted before the start of the meeting, to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest at the above agenda item, in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

164 **Public Question Time**

Members of the public are invited to comment on and ask questions relating to this agenda or for consideration at future meetings of this committee; the time allowed is at the Chairman's discretion. There is no expectation of any dialogue or ad hoc discussion with the committee at this time.

165 **To approve the minutes of the meeting of this committee held 12/06/2019**

166 **To receive an update from the Town Clerk on the Council's current financial position**

- a. To Note - bank reconciliation (to follow)
- b. To Note - budget analysis (to follow)

167 **To receive an update from the Town Clerk on progress of matters discussed at previous council and committee meetings, including:**

1. progress to date on the Internal Auditor's recommendations:
 - On-going – Meeting of the Audit Working Group 15.07.19
 - Office management systems are under review – recording residents' complaints
2. Feedback on meeting with WFDC 02.07.19 - email accounts
3. Beales Corner noticeboard: a member of the community group has arranged to obtain material quotations.
4. Unity Trust Bank: signatories and on-line payments, in progress. Volunteers required to trial the system.

168 **Purchases to note:**

- toilet supplies
- bus shelters cleaning
- ongoing work by Lengthsman

169 **Grant allocations**

To review and **Approve** new grant requests including Bewdley Rowing Club - Sponsorship

170 **Bewdley Market Contract**

To recommend for **Approval** – proposed new contract with LSD Promotions for the running markets within Bewdley Town (income budget – Markets – no budget specified) – meeting 15.07.19

171 **Insurance cover review – meeting 16.07.19**

- a. civic regalia – cover for items taken out of the safe
- b. position of the safe
- c. regalia and paintings insurance cover

172 **Preparation of Budget for 2020/21** - initial meeting 10.07.19

To consider any additional costs not included in last year's budget

173 **Council's Scheme of Delegation** –meeting 10.07.19

Review and recommend for **Approval** amendments to the scheme of delegation

- 174 **Public benches**
Repairs to public benches sited in and around Bewdley (Budget – seat maintenance of existing benches - £250)
- 175 **Wyre Hill Play Area**
Review and recommend for **Approval** expenditure on Sand for area around new play equipment and repairs to wooden structures (Budget – Wyre Hill Play Area Maintenance - £4000)
- 176 **BEWDLEY TO BE A SINGLE USE PLASTIC FREE ZONE**
Referred from Council meeting 01.07.19 Cllr S Collingridge propose motion:
- Bewdley Town Council will be open to reviewing requests of additional resources, be that financial or practical support
- 177 **Continuation of the electricity contract for the Feeder Pillar located on Severnside North**
To recommend for **Approval** the continuation and new contract for the E-on electricity supply to the Pillar (Severnside North).
- 178 **Use of Town Council Gazebo's by Community Groups**
To consider the loaning out of gazebo's to community groups
- 179 **Youth Provision in Bewdley**
To note response from the Bewdley School
- 180 **Notice Boards**
To consider introducing a charge for placing posters on the Town Council notice boards
- 181 **To receive any urgent matters not on this agenda subject to prior notification**
- 182 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) to resolve to exclude the public and the press from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements:
- 183 **On-Going Staffing Issues**
Councillors are asked to note and consider on going staffing issues
- 184 Date of next meeting: **21st August 2019, 7pm**

Committee members:

Town Councillors: A Coleman
R Coleman
E Davies
P Gittins
P Harrison
L Kearns
H Lacy
D Morehead
R Stanczyszyn