



Bewdley Town Council

SCHEDULE OF ACCOUNTS FOR NOVEMBER 2019

	<u>Date</u>	<u>Description</u>	<u>No.</u>	<u>Cheque No.</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
<u>CHEQUE PAYMENTS</u>							
Bewdley Blooms	11/11/2019	Bouquets	236/11.11.19	104008	29.17	5.83	35.00
E-on	31/10/2019	Final electricity bill for Pillar Riverside North	241/H17C7A5E36	104009	12.48	0.62	13.10
Petr Kratky	01/12/2019	Lengthsman and Town Maintenance	0253/1922	104010	225.54	0.00	225.54
Janitorial Direct	04/11/2019	toilet consumables	237/115782	104011	196.08	39.22	235.30
Greenman Gardens	30/11/2019	Lengthsman and Town Maintenance	0252/31	104012	184.57	0.00	184.57
K Daisley	01/10/2019	underpayment of back pay	234/backpay	104013	0.60	0.00	0.60
Mr John Byng	22/11/2019	Mayoral expenses	0245/Nov19		219.62	6.24	225.86
	30/11/2019	Christmas Event Expenses	0254/Christmas		101.28	0.00	101.28
		Total for Mr John Byng		104014	320.90	6.24	327.14
Mayor of Droitwich Charity Account	28/11/2019	Tickets to charity quiz night	0253/Charity	104015	14.00	0.00	14.00
Mrs M J Trick	26/11/2019	Together Group Lunch	0248/MJT/022	104016	69.78	0.00	69.78
Office Depot (UK) Limited	05/11/2019	stationery and copier paper	239/976248111	104017	48.77	9.75	58.52
Signtech (Midlands) Ltd	28/11/2019	No Parking Signs-Sevenside South	0252/22083	14018	80.00	16.00	96.00
		TOTAL CHEQUE PAYMENTS - NOVEMBER 2019 - PAID 02.12.19			1,181.89	77.66	1,259.55
<u>BACS PAYMENTS</u>							
Sarah Talbot	26/11/2019	Office cleaning Nov19	0251/009	BACS	60.00	0.00	60.00
Fisher German LLP	22/11/2019	Garage Rental	0246/35814	BACS	250.00	0.00	250.00

Sharon Hudson	30/11/2019	Expenses-November 2019	0250/Nov19	BACS	61.68	2.50	64.18
Shred Station	31/10/2019	confidential waste	244/667756	BACS	40.00	8.00	48.00
Wyre Forest District Council	26/11/2019	Town Clerk	0249/80037628	BACS	3,151.73		
		Apprentice			1,127.17		
		Administration Officer			1,000.59		
		Caretaker			767.89		
		Adminstration fees			40.00	8.00	6,095.38

TOTAL BACS PAYMENTS - NOVEMBER 2019 - PAID 02.12.19

6,499.06	18.50	6,517.56
-----------------	--------------	-----------------

REGULAR DIRECT DEBIT PAYMENTS

Midshire Communications Ltd	19/11/2019	photocopier charges	0247/3057262	DD	51.95	10.39	62.34
Quickbooks - direct debit	15/11/2019	accounting software	243/9911873	DD	27.00	5.40	32.40

TOTAL DIRECT DEBIT PAYMENTS - NOVEMBER 2019 - PAID 02.12.19

78.95	15.79	94.74
--------------	--------------	--------------

ALREADY PAID AS A MATTER OF URGENCY

Lynn Horton	10/11/2019	Cakes for Rembrance Sunday	238/RemSunday	104006	150.00	0.00	150.00
Sarah Talbot	26/10/2019	Office Cleaning-Oct19	240/008	BACS	60.00	0.00	60.00
The Community Workshop & Café	07/11/2019	Repairs to Beale's Corner Noticeboard	0242/1231	104007	175.00	0.00	175.00

TOTAL URGENT PAYMENTS - PAID IN NOVEMBER 2019

385.00	0.00	385.00
---------------	-------------	---------------

TOTAL PAYMENTS FOR APPROVAL - 2ND DECEMBER 2019

8,144.90	111.95	8,256.85
-----------------	---------------	-----------------