



**BEWDLEY**  
Town Council

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Town Clerk's Office  
The Guildhall  
Load Street  
Bewdley

29th January 2018

**TO ALL MEMBERS OF THE TOWN COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **TOWN COUNCIL** to be held in The Council Chamber at The Guildhall, Bewdley on **MONDAY 5<sup>th</sup> FEBRUARY 2018 at 7.00pm**

The Agenda for the Meeting is set out below:

Nick Farress  
Town Clerk

**AGENDA**

1. To receive and accept apologies for absence.
2. Declarations of Interest:
  - (i) Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

3. Dispensations  
To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and/or vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct.

**The Meeting will now be adjourned for Public Question Time**

Councillors with Disclosable Interests may address the Council during this adjournment on an issue subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during the Public Period.

- (i) Public Question Time - General

Members of the public are invited to give their views and question the Council on items on the agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

(ii) Police & Neighbourhood Watch Reports

To receive verbal or written reports from members of the Police Safer Neighbourhood Team and Neighbourhood Watch Coordinators and to allow questions from Town Councillors and members of the public to be made

(iii) Reports from District and County Councillors

To receive verbal or written reports from District and/or County Councillors, and to allow questions from Town Councillors and members of the public to be made.

**The meeting of the Council will now be reconvened**

4. Mayoral Reports (\*)

(i) Mayor's Report & Opening Remarks

(ii) Young Mayor's Report

5. Minutes (\*)

(i) To approve the Minutes of the Town Council Meeting held on 8<sup>th</sup> January 2018

**ITEMS REQUIRING DECISION**

6. Accounts for January 2018 (\*)

(i) To approve the Treasurer's schedule of payments to be made

(ii) To note the Council's Bank balances

(iii) To note the Bank reconciliation statement prepared by the Treasurer

(iv) To note the Council's income and expenditure to date for the current financial year.

7. Scheme of Delegation (\*)

(i) Community Development Committee

To add the following to the Committee's list of delegated responsibilities:

- To oversee the production of the Neighbourhood Plan via the Neighbourhood Plan Steering Group
- To oversee the production of the Town Plan via the Town Plan Working Group
- To manage and monitor the provision and maintenance of the Council's play areas and open spaces
- To oversee social activities operated by the Town Council

(ii) Planning Committee

To add the consideration and support of/objection to new licences for alcohol sales and entertainment in Bewdley to the Committee's list of delegated responsibilities and change its name to "Planning and Licensing Committee".

8. Lodge Close, Bewdley – Proposed Traffic Regulation Order (\*)

To respond to a consultation by WCC in relation to a proposed TRO at Lodge Close.

9. Wyre Hill Play Area (\*)

To agree a maintenance and inspection policy and programme for Wyre Hill Play Area following the transfer of the facility to BTC from WCC/WFDC. This has come to Council from the Community Development Committee which could not meet on the 29<sup>th</sup> January as it was not quorate.

## ITEMS FOR INFORMATION AND NOTING

10. Community Development Committee (\*)  
To note the draft Minutes of a meeting of the Community Development Committee held on the 15<sup>th</sup> January and discuss any issues arising from the Minutes.
11. Planning Committee (\*)  
To note the draft Minutes of a meeting of the Planning Committee held on the 3<sup>rd</sup> January 2018 and discuss any issues arising from the Minutes.
12. Administration Matters  
The Town Clerk to brief Councillors on any dates for forthcoming meetings and other administrative items to be noted.  
Wednesday 7<sup>th</sup> February – Planning Committee, Guildhall, 6.00pm  
Monday 12<sup>th</sup> February – Neighbourhood Plan Steering Group, 25 Load St, 7.00pm  
Monday 19<sup>th</sup> February – Policy and Resources Committee, 25 Load St, 6.00pm  
Friday 16<sup>th</sup> March – Mayor’s Jazz Evening, Bewdley Pines, 7.00pm.

(\*) Report/papers attached