



BEWDLEY Town Council

PUBLIC NOTICE OF MEETING

A meeting of the Town Council is to be held in the Guildhall, Bewdley

Monday 2nd September 2019 at 7pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

The meeting is open to all members of the public. Public participation is welcome at agenda item 8922 when questions relevant to the agenda or for consideration at future meetings may be asked of the Town Council; please note there is no expectation of a response at this time.

Sharon Hudson, Town Clerk
25(A) Load Street, Bewdley
townclerk@bewdleytowncouncil.org

27th August 2019

AGENDA

8918 OPENING REMARKS

8919 TO RECEIVE AND NOTE ANY COUNCIL MEMBER'S APOLOGY FOR ABSENCE

8920 DECLARATIONS OF INTEREST:

Councillors are reminded:-

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in agenda items and their nature.
- (iii) To declare any Other Disclosable Interests agenda items and their nature.

8921 DISPENSATIONS

To consider any written requests received before the meeting for dispensation to stay in the meeting, speak and/or vote on matters for which the members have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and the Council's Standing Orders and Code of Conduct

8922 PUBLIC QUESTION TIME

- i. The Mayor will invite members of the public to ask questions relating to this agenda or for consideration at future meetings of this committee. There is no expectation of any dialogue or ad hoc discussion with the Town Council members at this time.
- ii. The representative members of the principal authorities (Worcestershire County Council and Wyre Forest District Council) are invited to present their reports.
- iii. Representatives of support services such as Parish Footpath Warden, Tree Warden, Police Community Support Officers, are invited to present their reports.

8823 MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS

The draft minutes of the Town Council meeting held **5th August** and the Extraordinary Town Council meeting held **20th August** will be presented for approval by Town Council members.

8824 ACCOUNTS

Town Council members will be presented with the following:

- i. The current schedule of accounts including invoices to be paid and invoices paid as a matter of urgency - **Approval** decision required
- ii. The most recent bank reconciliation as at 29/07/19, for **noting**
- iii. The Council's income and expenditure for the current year as at 31/07/19, for **noting**

8825 COMMITTEE REPORTS

i. **Planning Committee.**

The minutes of the meeting held 25/07/19 - for **noting**.

ii. **Finance and General Purposes Committee**

The draft minutes of the meeting held 21/08/19 will be circulated; the following recommendations are put for **Approval**:

a) Contract Review

The following two contracts were identified as requiring action following the recent contracts review:

Alarm 2000 – **agree** the renewal of this contract with an agreement to spend up to £150 on an uninterrupted power supply (if required).

Pear Technology – **agree** for the cancellation of this contract as the technology is not being used.

b) Beale's Corner noticeboard:

To **agree** the quotation received from the Community Workshop Café to repair Beale's Corner noticeboard in hardwood at a cost of £175.

c) Electricity contract - Feeder Pillar

To **agree** that the Feeder Pillar sited on Severnside North and operated by E-on be de-energised at a cost of £64.76.

d) Insurance cover review

Items recorded on the Asset Register are current under review for insurance purposes. To **agree** that Thomas Fattorini Limited be approached to provide replacement valuation for the two Maces and the Mayoral chains.

e) Public benches

To **agree** that the bench currently stored in the garage should be installed along the Cleobury Road near Winbrook Cottage. (Budget 2019/20 – seat maintenance of existing benches - £250)

f) Noticeboards

To **agree** the following:

- Noticeboard protocols are reviewed and updated.
- Charges for the Beale's Corner notice board are set at £10 per week
- Charges for other Council noticeboards are set at £5 per week and posters should be no larger than A4 size.
- Charges are payable at the time of booking
- Posters be placed on the noticeboards by Officers only
- Posters be placed on the noticeboard on Mondays only
- Posters placed on the noticeboards should be done so at the discretion of the Town Clerk

g) Proposed Town Development Plan

To **agree** that Cllr R Coleman on behalf of BTC approach the following organisations with a view to establishing a Bewdley regeneration working group.

- Bewdley Civic Society
- Bewdley Development Trust
- Bewdley Conservation Area Residents Association
- Bewdley Festival

8826 NEIGHBOURHOOD PLAN PROGRESS

Councillors to give an update on the work undertaken on the review of the progress of the Neighbourhood Plan.

The Neighbourhood Plan Community Steering Group Lead, Cllr R Stanczyszyn, to present a report requesting Council's acceptance of the Green Space Assessment completed by Pleydell Smithyman.

8827 TOWN CLERK'S UPDATES

Councillors are asked to **note** the Town Clerk's updates relating to ongoing concerns, including:

- Internal Audit working group – next meeting to be arranged – work is underway on the Internal Auditors recommendations and office management systems are being reviewed.
- Localism – meeting to be held in the Council offices 10/09/19 at 7pm
To discuss the transfer assets such as the Museum, Guildhall, Gardens, Toilets, Paddling Pool, 6 Load Street, Parks and associated services.

WFDC have been approached to extend the toilet cleaning contract, which expired in January 2019, until the end of March 2020.

- Town Council's Corporate Plan review – meeting to be arranged
- Wyre Hill Sand Park
The new equipment was fitted w/c 19/08.19 and the sand delivery was received 23/08/19. The Friends Group have reported issues with the finish of the new equipment these have been reported back to Wicksteeds for urgent attention. Tunnel repairs will be undertaken by the Friends Group following a risk assessment.

8828 ROAD SAFETY GROUP

To receive an update from the Road Safety Group Leader Cllr S Collingridge

8829 CHRISTMAS EVENT AND LIGHT SWITCH ON UPDATE

The Mayor, Cllr J Byng to provide a verbal update on progress so far and request agreement from Council on actions to be taken.

8930 ITEMS OF URGENCY OR TO NOTE FOR FUTURE MEETINGS

8931 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) to resolve to exclude the public and the press from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements:

8932 STAFFING

To receive a verbal update from the Chairman of the Staffing Committee Cllr D Morehead relating to on-going staffing issues

8933 DATE AND TIME OF NEXT ORDINARY MEETING – Monday 07/10/2019, 7pm
