



BEWDLEY
Town Council

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Town Clerk's Office
25(A) Load Street
Bewdley
DY12 2AE

PUBLIC NOTICE OF MEETING

A meeting of the **Finance and General Purposes Committee** is to be held in the
Town Council Offices, 25(A) Load Street, Bewdley on
WEDNESDAY 13TH NOVEMBER 2019 AT 7.00pm

SUMMONS TO FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERS
All members of the Finance and General Purposes Committee are summoned to attend.

Sharon Hudson
Town Clerk
7th November 2019

AGENDA

247 **Chairman's Welcome**

248 **To receive and note any apologies for absence**

249 **Declarations of Interest: Councillors are reminded:-**

- (i) To keep their Register of Interests updated.
- (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

250 **Dispensations**

To be advised of, and vote upon, any written requests from Town Councillors to the Town Clerk, submitted before the start of the meeting, to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest at the above agenda item, in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

251 **Public Question Time**

Members of the public are invited to comment on and ask questions relating to this agenda or for consideration at future meetings of this committee; the time allowed is at the Chairman's discretion. There is no expectation of any dialogue or ad hoc discussion with the committee at this time.

- 252 **To approve the minutes of the meeting of this committee held 16/10/2019**
- 253 **To receive an update from the Town Clerk on the Council's current financial position**
- a. To **Note** - bank reconciliation 31/10/2019
 - b. To **Note** – bank balances and reserves 31/10/2019
- 254 **To received an update on the budget to date**
To **Note** - budget analysis 31/10/2019
- 255 **To receive an update from the Town Clerk on progress of matters discussed at previous council and committee meetings, including:**
1. progress to date on the Internal Auditor's recommendations:
 - Work On-going
 2. Localism
 - To **Agree** - part funding of a Civil Enforcement Officer post with Stourport Town Council
 - To Discuss actions to be taken relating to the proposed Localism asset transfers
 3. Benches – Vandalised bench on Millennium Green
- 256 **Purchases to note – not yet invoiced:**
- O/n 19-20-032 Signal 107 – Christmas event (budget – Christmas Event)
 - O/n 19-20-033 Community Worksop Café – Repairs to Noticeboard (budget – signs and notice boards)
 - O/n 19-20-034 St Georges Hall – Flood Defence Meeting (budget - Public Meetings)
 - O/n 19-20-038 Num Lock Solutions Ltd – Malware software (budget – software and support)
 - O/n 19-20-039 Num Lock Solutions Ltd – Injector Adaptor (budget – computers)
 - O/n 19-20-044 Midland Marshalls – Mayors Civic & Remembrance Sunday (budget – Mayoral Expenses & Civic Ceremonies)
 - O/n 19-20-045 Avon Planning Services – Neighbourhood Plan Review (budget – Grant)
 - O/n 19-20-046 Worcestershire County Council – salt/grit (budget – General Maintenance)
 - O/n 19-20-048 Lynn Horton – Refreshments Remembrance Day (budget – Mayoral Expenses)
 - O/n 19-20-049 Wyre Forest District Council – Removal of Green Waste from Millennium Green (budget – Millennium Green)
 - O/n 19-20-050 Janitorial Direct – Toilet consumables and cleaning products (budget – Load Street Toilet Cleaning)
 - O/n 19-20-051 Office Depot – Stationery and copier paper (budget – stationery, printing & shredding)
 - O/n 19-20-052 APS – Neighbourhood Plan Review (budget – Grant)
- Lengthsman

- 257 **Paddling Pool**
To receive and **note** Northwood Lane Paddling Pool transfer documentations.
- 258 **Risk Assessment**
To review and **approve** the Councils:
- Christmas Light Switch-on Event risk assessment
 - Christmas Tree risk assessment
 - Remembrance Sunday risk assessments
- 259 **Preparation of Budget for 2020/21**
To discuss and consider any amendments, additions or deletions.
- 260 **Christmas Light Switch-on Event**
Feedback from meeting held with Signal 107 Radio
- 261 **Update of Town Development Plan**
To receive an update from Cllr R Coleman with regard to establishing a Bewdley Regeneration working group.
- 262 **To receive any urgent matters not on this agenda subject to prior notification**
- 263 Date of next meeting: **18th December 2019, 7pm**

Committee members:

Town Councillors: A Coleman
R Coleman
E Davies
P Gittins
P Harrison
L Kearns
H Lacy
D Morehead
R Stanczyszyn